

## LEGAL AND DEMOCRATIC SERVICES

### BOARD DECISION SHEET

#### INTEGRATION JOINT BOARD - TUESDAY, 28 MARCH 2017

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Members are requested to intimate any declarations of interest</u></b>	<b><u>The Committee resolved:</u></b> To note that no declarations of interest were intimated at this time.	Democratic Services, ACC	I Robertson
2	<b><u>Members are requested to determine that any exempt business be considered with the press and public excluded</u></b>	<b><u>The Committee resolved:</u></b> In terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned items of business so as to avoid disclosure of exempt information of the classes described in paragraphs 1 (Review of Internal Auditors) and 7 (Bon Accord Care) of Schedule 7(A) of the Act.	Democratic Services, ACC	I Robertson
3	<b><u>Minute of IJB Meeting - 31 January 2017</u></b>	<b><u>The Committee resolved:</u></b> To approve the minute as a correct record.	Democratic Services, ACC	I Robertson
4	<b><u>Minute of IJB Special Budget Meeting - 7 March 2017</u></b>	<b><u>The Committee resolved:</u></b> To approve the minute as a correct record.	Democratic Services, ACC	I Robertson
5	<b><u>Draft Minute of Audit and Performance Systems Committee Meeting - 28 February</u></b>	<b><u>The Committee resolved:</u></b> To note the draft minute.		

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	<u>2017 - for noting</u>			
6	<u>Business Statement</u>	<p><b>The Committee resolved:</b></p> <p>(i) to remove item 4 (Integrated Care Fund) from the statement; and</p> <p>(ii) otherwise note the statement.</p>	Democratic Services, ACC	I Robertson
7	<u>Transformation Programme</u>	<p><b>The Committee resolved:</b></p> <p>(i) to approve expenditure of £1,024,340 (total for two years) in relation to the establishment of Mental Health Community Hubs, for an initial two year period;</p> <p>(ii) to approve the expenditure of up to £423,498 (total for three years) relating to Enhancing the Independent Sector Contribution to Integrated Services Project through the provision of a grant to Scottish Care, subject to State Aid assessments;</p> <p>(iii) to approve the expenditure of £73,775 required to continue the THInC project through to 31 March 2018, through the provision of a grant to Aberdeenshire Council, subject to State Aid assessments;</p> <p>(iv) to approve the expenditure of £104,000 required to continue the Post Diagnostic Support project through to 31 March 2018, through the extension of the existing contract; and</p> <p>(v) to instruct the Chief Officer to issue the Directions attached at Appendix E and Appendix F to Aberdeen City Council and NHS Grampian respectively.</p>	<p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p> <p>Chief Officer</p>	<p>G Woodcock</p> <p>G Woodcock</p> <p>G Woodcock</p> <p>G Woodcock</p> <p>J Proctor</p>

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8	<b><u>Buurtzorg</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the progress towards testing integrated community teams, using Buurtzorg principles, in Aberdeen; and</p> <p>(ii) to approve a cross sector team to visit the Netherlands to learn more about the approach in order to inform the development of this project, at an estimated cost of £4,000, funded from the Integration and Change Fund.</p>	ACHSCP	G Woodcock
9	<b><u>Living Wage and Sleepovers</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the outcome of the additional 6.4% funding provided in 2016/17 to contracted providers of social care services in relation to payment of the Scottish Living Wage of £8.25 per hour;</p> <p>(ii) to approve the provision of a further uplift of 2.8% funding in 2017/18 to contracted providers of social care services to allow for the increase of the Scottish Living Wage from £8.25 to £8.45 per hour from 1st April 2017. The uplift to be paid dependant on receipt of a signed contract variation and completion of the verification questionnaire;</p> <p>(iii) to approve the provision of additional, individually targeted, funding to those contracted organisations providing a sleepover service to enable them to meet HMRC guidelines of the average hourly rate for a sleepover shift being equivalent to at least the National Minimum Wage of £7.50 per hour from 1st April 2017; and</p> <p>(iv) to issue a Direction to Aberdeen City Council to prepare and issue contract variations to all appropriate contracted providers in relation to the 2.8% uplift to</p>	<p>Commercial and Procurement Services, ACC</p> <p>Commercial and Procurement Services, ACC</p> <p>Chief Officer</p>	<p>A MacLeod</p> <p>A MacLeod</p> <p>J Proctor</p>

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		ensure payment of the Living Wage and to prepare and issue contract variations to providers of a sleepover service to award additional funding in relation to the payment of these at an average hourly rate equivalent to the National Minimum Wage.		
10	<b><u>Good Governance Institute Implementation Plan</u></b>	<b>The Committee resolved:</b> To note the progress towards the implementation of the GGI recommendations, as outlined in Appendix 1.		
11	<b><u>Measuring Outcomes Under Integration</u></b>	<b>The Committee resolved:</b> (i) to agree that publically available data relating to the performance of the IJB and HSCP can be used to support the MSG in measuring performance under integration; (ii) to instruct the Chief Officer to develop trajectories for improvement and that these are considered in relation to the IJB's own improvement plan and present these at a future meeting; and (iii) to ask the Chief Officer to reply formally to the request setting out the IJB's position.	Chief Officer  Chief Officer  Chief Officer	J Proctor  J Proctor  J Proctor
12	<b><u>IJB Scheduling</u></b>	<b>The Committee resolved:</b> (i) to agree the revised schedule attached as Appendix A; (ii) to agree that the IJB Induction/Refresh session be arranged for 23 May 2017 and for the Developmental Timetable to be updated accordingly; and (iii) to instruct the Clerk to make necessary preparations to arrange these meetings.	Democratic Services, ACC  ACHSCP  Democratic Services, ACC	I Robertson  S Gibbon  I Robertson

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13	<b><u>Bon Accord Care Report</u></b>	<b><u>The Committee resolved:</u></b> To note the report.		
14	<b><u>Review of Internal Auditors</u></b>	<b><u>The Committee resolved:</u></b> (i) to agree that the shared internal audit service used by both Aberdeen City and Aberdeenshire Councils will provide internal audit services to the IJB; and (ii) to instruct the Clerk to liaise with counterparts in Aberdeen City and Aberdeenshire Councils and IJBs to avoid a conflict of meeting dates for 2018-19.	Chief Finance Officer  Democratic Services, ACC	A Stephen  I Robertson
15	<b><u>Community Justice</u></b>	<b><u>The Committee resolved:</u></b> To postpone the Community Justice workshop and instruct officers to identify an alternative date.	ACHSCP	S Gibbon

If you require any further information about this decision sheet, please contact Iain Robertson, 01224 522869 or [iainrobertson@aberdeencity.gov.uk](mailto:iainrobertson@aberdeencity.gov.uk)